

## DFS Citizens Advisory Committee Meeting Minutes

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| <b>Meeting Location:</b> | VIA: WebEx - Clark County Department of Family Services<br><a href="https://clarkcountynv.webex.com/clarkcountynv/j.php?MTID=medfb9a0b779196d4ea251cfad1dd00fc">https://clarkcountynv.webex.com/clarkcountynv/j.php?MTID=medfb9a0b779196d4ea251cfad1dd00fc</a><br>Meeting number (access code): 2499 239 8177 Meeting password: Hvupym7jW85 |
| <b>Date:</b>             | October 20, 2022<br>8:30 am – 10:00 am  |

| Membership                           |   | Present | Absent |
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| <b>CAC Members:</b>                  | Shelia Parks  | X       |        |
|                                      | Judge Frank Sullivan  |         | X      |
|                                      | Andre Bailey  | X       |        |
|                                      | Matthew Cox   |         | X      |
|                                      | Dashun Jackson  | X       |        |
|                                      | Donna Smith   | X       |        |
|                                      | Ali Caliendo  |         | X      |
|                                      | Pamela Roberts  | X       |        |
| <b>County/Department Management:</b> | Tim Burch, Administrator  |         | X      |
|                                      | Abigail Frierson, Assistant Director                                  | X       |        |
|                                      | Margaret LeBlanc, Assistant Director                                  |         | X      |
|                                      | Jill Marano, Assistant Director                                       |         | X      |
|                                      | Judy Tudor, Assistant Director  | X       |        |
|                                      | Mari Parlade, DFS Legal & Strategic Initiatives Manager               | X       |        |
| <b>Public:</b>                       | Dr. Tiffany Tyler-Garner, CAC for DJJS & Children's Advocacy Alliance | X       |        |
|                                      | Bill Wyss, Director SAMHSA Grants DCFS                                | X       |        |

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| <b>Agenda Item I:</b>   | <b>Call to order and welcome</b>  |                              |
|                         | <ul style="list-style-type: none"> <li>The meeting was called to order at 8:35am by Mari Parlade and roll was called.</li> </ul>  |                              |
| <b>Agenda Item II:</b>  | <b>General Public Comments</b>  |                              |
|                         | <ul style="list-style-type: none"> <li>None</li> </ul>  |                              |
| <b>Agenda Item III:</b> | <b>Approval of August 18, 2022, Minutes</b>   | <b>(For Possible Action)</b> |
|                         | <ul style="list-style-type: none"> <li>CAC August 18<sup>th</sup> Minutes, CAC September 21<sup>st</sup> Minutes &amp; CAC October 20<sup>th</sup> Minutes – Not approved due to No Quorum.</li> </ul>  |                              |
| <b>Agenda Item V:</b>   | <b>Mental Health Crisis in Foster Care:</b>   | <b>(For Possible Action)</b> |
|                         | <ul style="list-style-type: none"> <li>Bill Wyss with DCFS shared that Dr. Cindy Pitlock was unable to attend due to a conflict with the Interim Finance Committee meeting. The Department of Justice released their investigation results, and it contained many good findings. On August 17<sup>th</sup>, DCFS submitted an ARPA request at the IFC meeting. DCFS is trying to be proactive and use that money for Wraparound High Care Coordination, Intensive In-Home Services, Family to Peer Support, Emergency In-Plan Respite, System of Care Oversight, and Building Children's Behavioral Authority. Bill Wyss shared that there is a lot of money coming in and DCFS needs to do better. DCFS is currently developing request proposals. DCFS would like to improve so that they are not last in the country.</li> </ul> |                              |

DaShun Jackson inquired about the money being allocated to the various groups. DaShun questioned how the organizations will be selected, and the plan to ensure the funds will be used appropriately.

Bill Wyss shared the ARPA dollars have been allocated for certain services and are currently in the Director’s office. DCFS is being proactive by getting qualified providers to this state to help assist with moving the services forward.

DaShun Jackson shared a concern about the work getting done. He asked the State how they are ensuring that the funds are not misused as they have been in the past.

Bill Wyss shared that the IC document has precise information which includes oversight and accountability. The Behavioral Health Commission was given some oversight of these fund. The commission will receive reports and the first one is due in August of 2024.

Pamela Roberts asked Mr. Wyss when this plan will take place.

Bill Wyss shared that these dollars and positions are currently in the Director’s office and will be sent to Human Resources. DCFS is moving faster when it comes to RFPs. RFPs are being addressed now, and one RFP is being presented to the City tomorrow. The State understands the sense of urgency and is working as quickly as possible.

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| <b>Agenda Item VI:</b> | <b>Department of Family Services Report Out</b> | <b>(Information only)</b> |
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- 1. Prevention:**  
 Judy Tudor shared that the department has continued to work with the Division of Child and Family Services to resubmit the FFPSA plan to the Children’s Bureau for approval. DFS is trying to enhance Unity to accommodate Family First prevention Act requirements. Several other collaborative meetings are being held with the State.
  
- 2. Intervention & Accountability:**  
 Judy Tudor shared that the DFSNet survey results were received regarding communication with staff and streamlining the communication. The total number of staff who took the survey was 288. Staff also provided general feedback regarding “What information do staff want to be made aware of.” The following examples were provided: 1. Employee Events Calendar 2. DFS Program Updates 3. DFS Training Opportunities 4. Introduce New Employees. Staff would also like the site to be more interactive.
  
- 3. Transitional Aged Youth Supports & Independent Living**  
 Judy Tudor shared that DFS continues to meet on a regular basis regarding Extending Foster Care. Currently DFS is working with The Center for Building the State Capacities and redeveloping their theory of change and Independent Living in general.  
  
 The LifeSet program serves our 17-year-old children and DFS has added the GuideTree Light for our 18–21-year-old population. DFS will start implementing the GuideTree program for their 14–16-year-old children in January of 2023. An approximate total of 150 youth has already gone through the LifeSet program. Currently, we are serving 70 youth. DFS will be hosting Transitional Aged Youth Convening at The Youth Villages in Las Vegas in November. DFS is partnering with the FAAYT group as well as Step Up to identify young people who would like to participate in this event as panel members and volunteers.

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|                          | <p>DaShun Jackson inquired about LifeSet and GuideTree’s long-term sustainability beyond the grant.</p> <p>Judy Tudor shared that DFS built a sustainability plan within the grant. Each year, the department has committed to moving positions off the grant with hard money. Once the grant is finished, all the positions will be hard money. DFS has been having conversations with DCFS on how we can expand the Life Set and Guide Tree program across the state. DCFS will be attending The Youth Villages Convening.</p> <p><b>4. Education:</b><br/> Mari Parlade shared Dr. Leslie Murdock is working closely with CCSD, Child Haven and DFS Managers to create a Child Haven Support Plan. They are addressing the mental health crisis, the lack of services, and the challenges for our children at Child Haven. Mari will be inviting Dr. Murdock to attend next month’s meeting.</p> <p><b>5. Policies and Procedures:</b><br/> Judy Tudor shared six new policies and procedures that have been distributed to staff.<br/> <i>Child Contact – Assisting Assigned Specialist Practice Guidance</i><br/> <i>Confirming Safe Environments – Instrument P&amp;P</i><br/> <i>Case Plan Facilitation-Children P&amp;P</i><br/> <i>Case Plan Facilitation-Caregiver P&amp;P</i><br/> <i>Case Plan Facilitation-Safety Management P&amp;P</i><br/> <i>Case Plan Facilitation-Supervision P&amp;P</i></p> <p>Abigail Frierson shared that The Adoption Restructure started with a staff crisis shortage. The department evaluated all program areas and analyzed if there was a way to improve those areas. A consultant came in to evaluate and focused on the adoption process. DFS’ current process of having separate adoption workers and permanency workers created delays for finalizing adoptions, caused internal conflicts, and was found to be inefficient. The consultant did nationwide research and DFS was the only agency to have separate permanency and adoption workers. As a result, DFS has added more Permanency workers and will be reassigning some adoption workers to the field. The plan is to have Adoption units in each zone. That way, when cases are ready for adoption, the case will be transferred to one worker that will be responsible for the whole case. DFS started with workgroups and are currently in the final stages of staff selection, policy development, and training. It is anticipated that this will go live on December 9<sup>th</sup>.</p> <p><b>6. Ombudsman’s Report:</b><br/> Ombudsman Report was provided for September 2022.</p> |                              |
| <b>Agenda Item VII:</b>  | <b>Discussion and/or recommendations on the top 6 priorities</b><br><i>(Delineated in Section V)</i>   | <b>(For Possible Action)</b> |
|                          | <ul style="list-style-type: none"> <li>• None</li> </ul>   |                              |
| <b>Agenda Item VIII:</b> | <b>CAC Membership, Vacancies, Attendance &amp; Bylaws</b>  | <b>(For Possible Action)</b> |
|                          | <ul style="list-style-type: none"> <li>• No Updates</li> </ul>   |                              |
| <b>Agenda Item IX:</b>   | <b>Informational Items/Announcements</b>   | <b>(Information Only)</b>    |
|                          | <ul style="list-style-type: none"> <li>• No date has been selected for CAC DJJS to attend CAC meeting.</li> </ul>  |                              |
| <b>Agenda Item X:</b>    | <b>Next Meeting Date &amp; Open Meeting Law Requirements</b>   |                              |
|                          | <ul style="list-style-type: none"> <li>• Next meeting will be Thursday, November 17, 2022 @ 8:30 am via WebEx or in person 500 South Grand Central Pkwy, 1<sup>st</sup> Floor Pueblo Room Las Vegas, Nevada 89155.</li> </ul>  |                              |

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| <b>Agenda Item XI:</b>  | <b>Comments by General Public</b>   |
|                         | <ul style="list-style-type: none"><li>• Dr. Tiffany Tyler-Garner thanked everyone for their work and commitment over the years. She will be transitioning to the IFC meeting, and this morning she will be speaking during public comment. She will be discussing investments in support of our children’s mental health system and also expressing her support of replacing UNITY.</li></ul> |
| <b>Agenda Item XII:</b> | <b>Adjournment</b>  |
|                         | Meeting adjourned at 9:10 am.   |